



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 24
AGENDA DATE: Thu 10/28/2004
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SUBJECT: Authorize execution of 12-month service agreement with TEXAS INDUSTRIES FOR THE BLIND AND HANDICAPPED, Austin, TX, for janitorial services for five Austin Fire Department locations in an amount not to exceed \$52,380, with three 12-month extension options in an amount not to exceed \$52,380 per extension, for a total agreement not to exceed \$209,520.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$43,650 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Austin Fire Department. Funding for remaining two months of the original contract period and extension option is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT: for Fire;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Brad Brill, Associate Buyer/972-4012

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Cooperative Purchasing.

MBE / WBE: This service agreement will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This service agreement will provide for routine janitorial services to be provided by the Texas Industries for the Blind and Handicapped (TIBH) at five Austin Fire Department locations: Fire Headquarters (1621 Festival Beach Rd.); Fire Prevention/Medical Operations (517 S. Pleasant Valley Rd.); Fire Operations Annex (410 E. 5th St.); Fire Training Offices (4800B Shaw Ln.); and Fire Special Operations Office (4305 Airport Blvd.). Janitorial services will be performed five days per week at each location. Services are divided into six categories: daily, weekly, monthly, semi-annual and annual tasks. Services include but are not limited to the cleaning of all floors, glass doors, furniture, fixtures, and restrooms, and also provide for the removal of trash. The buildings currently total 48,500 square feet.

The current contract fee for janitorial services is \$.0775 per square foot per month and the proposed price for the same service is \$.09 per square foot per month. The proposed price represents a 16.1% increase over the current contract price. These services have been contracted out to TIBH since October 1999.

Section 122.017 of the Human Resources Code allows political subdivisions of the State to procure goods and services from TIBH without competitive bidding.